



**Newfoundland and Labrador  
Public Sector Pensioners' Association**

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NAME: \_\_\_\_\_ Telephone (H): \_\_\_\_\_ Telephone (C): \_\_\_\_\_ Email: \_\_\_\_\_

**Call for Nominations  
Committees of the Board**

NLPSPA Members, who may wish to serve on any of the following Committees, are asked to please indicate their interest by placing a check mark (✓) beside the Committee of preference and placing this form in the box at the Registration Desk for the AGM/Convention. You may indicate an interest for more than one Committee. Please indicate any special skill or qualification you would have that would assist the work of the Committee(s). This form may also be submitted by email to [pensioners@npspa.ca](mailto:pensioners@npspa.ca)

Committees List	Interest Yes (✓) No (X)	Qualification(s)
<b><u>Governance Committee:</u></b> This Committee is responsible to examine and monitor the governing and operational structures of the Association, to propose appropriate organizational changes that meet the needs of the Board of Directors and the membership, to provide oversight of the Association's brand identity, to monitor Board effectiveness, and to ensure that the Board fulfils its legal, ethical and functional responsibilities. The Committee is also responsible to ensure that the Constitution is current and amended as needed to reflect any new governance and organizational structures which the Association deems appropriate and to oversee and manage the presentation of Resolutions from the Board and/or the membership in accordance with the Constitution of the Association.		

<p><b><u>Executive &amp; Finance Committee:</u></b> The combination of the Executive Committee and the Finance Committee into a single committee with dual purpose is to provide efficiency to the business of the Association in dealing with matters of an urgent or special nature between regular meetings of the Board of Directors and to ensure the responsible management of matters impacting the management of all assets of the Association that would require direction and decision in advance of a regular Board meeting.</p>		
<p><b><u>AGM/Convention Planning:</u></b> This Committee has responsibility to plan and deliver the Annual General Meeting for the NLPSPA in accordance with the requirements as detailed in the NLPSPA Constitution; and, to plan and deliver a biennial Convention that addresses issues of interest for pensioners and older persons into retirement.</p>		
<p><b><u>Nominations/Awards Committee:</u></b> This committee is responsible to ensure effective succession of qualified candidates proposed for election to the Board of Directors by recruiting and presenting a slate of nominees for election; to recruit and maintain a pool of qualified and interested candidates for membership on the various Standing, Special and Ad Hoc Committees of the Board; and, to facilitate appropriate recognition of members of the Association, and of non-members, who have made a significant contribution to the well being of public sector pensioners.</p>		

<p><b><u>Communications &amp; Public Relations Committee:</u></b> The Communications and Public Relations Committee is responsible for developing, updating and monitoring the Association's communications strategies, policies, social networking and hard copy accounts and electronic discussion groups; to recommend improvements to current communication methods, including new ways for the Association to communicate with its members, volunteers, business partners and other affiliated parties through alternative media; to regularly update the membership on Association happenings through the publication of a scheduled newsletter and other bulletins; to provide regular informational updates to the general public and to Governments on the position of the Association with respect to issues impacting pensioners and older persons; to provide support to the development, implementation, and evaluation of the Association's Strategic Plan.</p>		
<p><b><u>Human Resources Committee:</u></b> This committee to establish the overall direction for managing the human resources of the Association; to oversee the recruitment and compensation of the Executive Director; to manage the Executive Director's performance; to establish a succession plan for the Executive Director; to ensure the Executive Director has an articulated succession plan for other employed staff and contractual employees; to ensure policies related to the recruitment and staff terms of employment are in place and current; to ensure human resources risks are appropriately identified and mitigated.</p>		